



ADMISSIONS POLICY

The numbers outlined in our CIW registration document is the overriding policy in respect of admissions.

We are an accessible setting to children from all sections of the community. In order to accomplish this, we will:

- Ensure the existence of Meithrinfa Sêr Môr is widely known in all local communities.
- Notices advertising the group will be displayed in places where all sections of the community can see them (bilingual when possible).
- Will make it clear that parents, relations, carers, child minders and people from all cultural, ethnic, religious, and social groups, with and without disabilities, are welcome.
- Arrange the waiting list in order of date of birth. Children with special needs may be given priority over a strict adherence to date of birth.
- Arrange informal visits to the group for parents/carers and children, prior to the offer of a place, and to give them the opportunity to discuss the admission of their children with the supervisor/playleader or appointed member.
- Ensure no discrimination, of any kind, is taking place.
- Make the Equal Opportunities policy widely known.
- Be flexible about attendance patterns to accommodate the needs of individual children and families.
- Encourage parental involvement in the management and day-to-day running of the group.
- Under exceptional circumstances we may not be able to admit the child if we are unable to meet the child's specific needs and requirements. We will provide a statement of the reasons for their decision of non-admission in writing.
- All parents/carers have the right to appeal if their child is not admitted into Meithrinfa Sêr Môr.
- Ensure all parents are aware of the settling in policy.

We operate an inclusion and equality policy and ensure that all children have access to places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

Prior to a child attending the setting, parents must complete and sign terms and conditions and registration forms. These forms provide the setting with personal



details relating to the child. For example, name, date of birth, address, emergency contact details, parental responsibilities, dietary requirements, collection arrangements, fees and sessions, contact details for parents, doctor's contact details, health visitor contact details, allergies, parental consent and vaccinations etc.

Funded Sessions

We are registered to accept the Childcare Offer for Wales. We are able to offer up to 20 hours free childcare per week during term time and up to 30 hours for 9 weeks of the school holidays per year, for eligible children ages three to four years old. For more information, please visit <https://www.anglesey.gov.uk/en/Residents/Children-and-families/Childcare-Offer-3-and-4-year-old-Government-Funded-Childcare.aspx#> about eligibility criteria and registration dates for the local authority. The responsibility lies with the parent/carer to register their child with the Local Authority to check their eligibility, register for the scheme and provide evidence to the setting.

This Policy was adopted on	Signed on behalf of Meithrinfa Sêr Môr	Date for next Policy Review